

Belfast School Fundraising Society

September 28, 2016 6:30pm

Belfast School

Lori Kariga karigaboys@gmail.com - president

Cell 587-892-6645 or Home 403-235-4911

Beth Reinhart vice president

Fundraising / Council email: belfastfundraisingsociety@gmail.com

1. Meeting Called to Order at: **8:28pm**
2. Approval of May 18, 2016 Minutes and AGM Minutes June 08, 2016 **Amber Anderson-Godfrey approves. Robbie-Lynn Nichol seconds.**
3. Old Business or New Business

4. Treasurer Report given by Tabatha (see attached sheet)

- A. General Account Balance Forward \$ 1805.98
- B. Casino Account Balance Forward \$ 70,584.50, see notes below
(\$67,612.67 from April 2016 Casino)

Notes on Casino Funds

- ✓ \$30,000.00 of this money committed to Beautification Matching Grant
- ✓ \$ 2,619.75 of this money committed to Performances approved in May 18, 2016
- ✓ Actual Available Balance of **\$ 37,964.75**, it should be advised that these funds are all we will have as the next Casino is not until 2018.

5. Request for funds

We have received 5 Request for Funds Forms to discuss.

- Request from Administration for Mathletics online subscription reimbursement.
- Cost **\$ 3276.00**, this cost includes tax. If approved would be paid for out of Casino Account. **Tabatha makes the motion to pay \$3276.00 from the Casino account for Mathletics. Beth Reinhart seconds. All in favor. Motion passed.**
- Request from Administration for Raz Kids online subscription reimbursement.
- Cost **\$ 854.55**, this cost includes tax. If approved would be paid for out of Casino Account. **Tabatha makes the motion to pay \$854.55 from the Casino account for Raz Kids. Beth Reinhart seconds. All in favor. Motion passed.**

- Request from Administration for Artist in Residency “ Rogue Naturalist Science Theater” Matching Grant. We discussed this in May 2016 and were awaiting confirmation regarding Grant. We received the Grant so we need to approve \$ 3000.00 for this Residency. This will come out of the Casino Account. **Tabatha makes the motion to pay \$3000.00 from the Casino account to the Rogue Naturalist Science Theatre. Chelsea seconds. All in favor. Motion passed.**
- Request from Parent Council to Alberta School Council’s Association Membership fee at a cost of \$ 50.00, this would come out of our General Account. **Tabatha makes a motion to pay \$50 from the General Account for the Alberta School Council’s Association. Chelsea seconds. All in favor. Motion passed**
- Request from We Care Club (Tiffany Dahl) for of \$ 250.00 to purchase Snack, drinks and Glow Sticks for a Halloween Fundraiser for the We Care “School Initiative in Haiti. This donation would come out of our General Account. We have had a brief discussion regarding this request prior to this meeting and we would prefer to discuss donating a smaller amount such as \$ 100.00 and then loan We Care the remaining \$ 150.00 in advance with the agreement that it would be paid back. **Robbie-Lynn Nichol makes the following motion, “In light of the We Care finalizing the school in Haiti, we will give a one time donation of \$250 for the dance for glow sticks, concessions” Robbie. Wendy Couronne seconds. All in favor. Motion passed.**
- Motions (see attached supporting documents)

6. Updates

Bricks

Update to be given by Corrine Davis - Even though this does not take place until Spring we would like it noted that this year will be the final year to purchase bricks.

Approved Fundraisers for 2016/2017 School Year

Admazing Coupon Books Update

We have sold \$1,300.00 so far, this campaign will run till October 20, 2016. \$1500 end of today.

Budding Artist Fundraiser Update

This campaign will run as follows:

September 12, 2016	Budding Artist Canvas were distributed to each class.
October 14, 2016	Budding Artist Canvas should be returned to Fundraising
October 18, 2016	Art and Order forms to go home with Students.
November 01, 2016	Completed order forms and payments are due

Bottle Donation Campaign Update

A Charitable Donation Account has been set up at the **Monterey Bottle Depot** it will be ongoing for the duration of the 2016-2017 school year.

Monterey Bottle Depot is located at:

Monterey Shopping Centre (next to the McDonalds)

2240 - 68th street NE

Calgary, Ab T1Y 6Y7

Silent Art Auction

This Art Auction will be held in **February 2017** and we will be starting to form a committee. There is a sign up sheet tonight if you are interested in joining. We will discuss this in further detail in October's Meeting. Each class will get to do something. TBD

Spring Flowers

Details and confirmations will be discussed in 2017

Additional Fundraising Initiatives

In our Pre-Council Meeting with Administration we were asked to set up and run a concession during the Winter Production of “ **The Rockin Tale of Snow White**” , we will do this in collaboration with Parent Council, who will assist.

Open the floor for other questions and suggestions.

Meeting Adjourned at: **9:04pm**



Request for Funds from the Parent Fundraising Society

Step One:

Fill out this document and submit to Belfast School Administration for Approval.

Step Two:

Submit this document to the, Chair of Parent Fundraising Society. belfastfundraisingsociety@gmail.com

Step Three:

Request to have your submission added to the Parent Fundraising Society's Meeting Agenda.

Fundraising Email Address: belfastfundraisingsociety@gmail.com

Request For Funds on Behalf of:

The We Care Club

Purpose of Funds:

We're asking for \$250 to purchase snacks, drinks and glow sticks for the Halloween dance. If you're able to donate this amount it will allow all of the money raised to go directly to Haiti.

Thank you for your continued support of our club. If the total amount is not approved as a donation please let us know the level of financial support.

Contact Person / Email Regarding this Request:

Tiffany Dahl tjdahl@cbe.ab.ca

Administration Approval

Date: Sept 26/16

Signature:

Fundraising Approval

Date:

Signature:

Request for Funds

Request for Funds from the Parent Fundraising Society

Step One:

Fill out this document and submit to Belfast School Administration for Approval.

Step Two:

Submit this document to Lori Kariga, Chair of Parent Fundraising Society. (karigaboys@gmail.com)

Step Three:

Request to have your submission added to the Parent Fundraising Society's Meeting Agenda.
(karigaboys@gmail.com)

Request For Funds on Behalf of:

Belfast Parents Council

Purpose of Funds:

\$50 to purchase annual membership to Alberta School Councils' Association

Contact Person / Email Regarding this Request:

Rebecca Lynn Nichol rl.nichol@gmail.com

Date: Sept 28 2016

Signature:



Request for Funds

Request for Funds from the Parent Fundraising Society

Step One:

Fill out this document and submit to Belfast School Administration for Approval.

Step Two:

Submit this document to Lori Kaliga, Chair of Parent Fundraising Society. (lorkaliga@gmail.com)

Step Three:

Request to have your submission added to the Parent Fundraising Society's Meeting Agenda.
(lorkaliga@gmail.com)

Request For Funds on Behalf of:

Belfast School - all classrooms

Purpose of Funds:

100-100's subscription for
online vocabulary comprehension program
that
has been paid for by the school
and we are seeking reimbursement for the
statement attached

Contact Person / Email Regarding this Request:

for Belfast - Kim Foster

Date: Sept 28/2016

Signature:

Kim Foster



Learning A-Z License Receipt

Date: C

Prepared by: Resources Too

1840 East River Road, Suite 320
 Tucson, AZ, 85718
 phone: 888.228.8922
 fax: 866.421.4179
 jf@bound2learn.com

Thank you for ordering from Learning A-Z, Lori Holford!
 Your order number is 5369805.
 Please include this order number on your purchase order.

Please print this page for your records.

Products	Type	License Terms	List Price	Final
Raz-Kids.com	Renew	10 classrooms, Start: 09/17/16 End: 09/17/17	\$949.50	

Final

Sales Tax:

YOUR TOTAL COST: \$

Payment Received: Purchase Order 589611 (\$

Balance Due

All prices are in U.S. dollars.

Billing Information

Accounts Payable
 Calgary BOE
 1221, 8th Street SW
 Calgary, AB T2R 0L4
 Canada

4037776250
 lholford@cbe.ab.ca

Learning A-Z License Agreement

Licenses grant registered classrooms only permission to use materials on the designated website(s) during terms of the license. Sharing user information or materials with non-registered classrooms is not authorized.

Request for Funds

Request for Funds from the Parent Fundraising Society

Step One:

Fill out this document and submit to Belfast School Administration for Approval.

Step Two:

Submit this document to Lori Kariga, Chair of Parent Fundraising Society. (lkariga@bvsd@gmail.com)

Step Three:

Request to have your submission added to the Parent Fundraising Society's Meeting Agenda.

(lkariga@bvsd@gmail.com)

Request For Funds on Behalf of

Belfast School - all classrooms

Purpose of Funds:

Mathletics online subscription
Amount has been paid for by the school
We are seeking reimbursement
for \$3,276.00. Statement attached

Contact Person / Email Regarding this Request

See attached - Lori Kariga

Date

Sept 28/16

Signature

[Signature]



Good... Single Class	Better... 3 or more classes	BEST! Full School
\$22 student licence*	\$16 student licence*	\$12 student licence*



* Min. \$550 purchase.

Ask about additional discounts for multi-year licences. One year licences expire 31 October 2017



PAY AND USAGE AGREEMENT

Email or fax the completed order form back to:
3P Learning 403-770-8858 or invoice@3plearning.ca

SCHOOL NAME: Belfast School

PO NUMBER:
(if applicable)

AUTHORIZED BY:

EMAIL: info@cbe.ab.ca

ADDRESS: 1229 17A St NE Calgary, AB T2E 4V4

PHONE: 403-777-6250

FAX:

CONTRACT TYPE: full school renewal

# OF STUDENT LICENCES	COST PER LICENCE	TOTAL EXCL. TAX	PROVINCE	TAX RATE	TOTAL
260	\$ 12.00	\$ 3,120.00	Alberta	5%	\$ 3,276.00

This offer expires on: 31 October 2016

I HEREBY STATE THAT CUSTOMER ACCEPTS THE TERMS OF THIS AGREEMENT AND THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT ON BEHALF OF CUSTOMER. PLEASE SIGN AND DATE.

Shepherd Sep, 26, 11

OFFICE USE ONLY

3P REP: Miranda Skelton

SALES TYPE: Renewal

Email or fax the completed order form back to: 3P Learning 403-770-8858 or invoice@3plearning.com

Artist Residency Fee Confirmation Form

Complete and Attach to GATE Online Application

Name of Artist or Arts Organization: Sarah Smith - Rogue Naturalist Science
Street Address: 1040 Rusk Rd NW
City/Town: Calgary Postal Code: T2C 5A1
Phone No. 587-437-8598 none none
(Daytime) (Cell) (Evenings/Weekends)
Artist Email: roguenaturalist@gmail.com

Artist's Fee: \$ 6000 + exempt = 6000
Use the amt. in this box (GST if Applicable) (Total Artist Fee)
without GST to complete
the online Grant Calculation

Artist or Legal Representative of Company

School Authorized Representative

SARAH M. SMITH
Name of Artist or Arts Organization
ROGUE NATURALIST SCIENCE THEATRE
Sarah M Smith
(Artist Signature)

Ballfard School
Name of School

[Signature]
(School Authorized Signature)

SARAH M. SMITH
(Print Name)

Lois Hollford
(Print Name)

Date MAR 31/2016

Date March 31/2016

Cell No. 403 990 6143

Email lhollford@chr.ab.ca

THE SCHOOL AND ARTIST OR COMPANY AGREE THAT:

1. This document does not constitute a binding Contract between the school and artist or company and is substitute for a Letter of Agreement or Contract;
2. The stated artist or company fee is the amount from an existing Letter of Agreement or Contract for a residency outlined in this grant application;
3. Completion of this form (Attachment V) is for the sole purpose of this grant application.

Belfast School Fundraising Society Account Reconciliation				
1-Jun-16				
	Withdrawals	Deposits	Balance	Reason
Balance Fwd		\$ -	\$ 25,035.69	
			\$ 25,082.28	
			\$ 25,082.28	
Check 39	22055.76		\$ 2,979.93	Laptops and smartboard
bank fees	\$ 3.05		\$ 2,976.88	
			Amount Approved	Items Approved
				Beautification part 1
				Beautification part 2
				Computers
Belfast School Fundraising Society Account Reconciliation				
1-Jul-16				
	Withdrawals	Deposits	Balance	Reason
Balance Fwd			\$ 2,976.88	
			\$ 25,082.28	
			\$ 25,082.28	
			\$ 2,976.88	
bank fees	\$ 2.50		\$ 2,974.38	
			Amount Approved	Items Approved
				Beautification part 1
				Beautification part 2
				Computers

Belfast School Fundraising Society Account Reconciliation				
1-Aug-16				
	Withdrawals	Deposits	Balance	Reason
Balance Fwd			\$ 2,974.38	
			\$ 25,082.28	
			\$ 25,082.28	
		67612.62	\$ 70,587.00	Casino Deposit
bank fees	\$ 2.50		\$ 70,584.50	
			Amount Approved	Items Approved
				Beautification part 1
				Beautification part 2
Belfast School General Account Reconciliation				
Jun-16				
Balance Forward	Withdrawal	Deposit	Balance	Reason
			\$ 1,854.98	
Ch 384	\$ 336.00		\$ 1,518.98	Bricks
Ch 385	\$ 102.98		\$ 1,416.00	Snacks and baby sitter gifts - Robbie
Ch 386	\$ 145.00		\$ 1,271.00	Brenda Labreque, Popsicles and ice - Tabatha
Ch 391	\$ 421.57		\$ 849.43	Grad and year end gifts - Lori K
Ch 389	\$ 11.48		\$ 837.95	Grad - Joanne Dyck
Ch 390	\$ 30.00		\$ 807.95	Grad - Cindy
Deposit		1172	\$ 1,979.95	Final Deposit
Fees	\$ 5.80		\$ 1,974.15	
			\$ 1,974.15	
			\$ 1,974.15	

Belfast School General Account Reconciliation				
Jul-16				
Balance Forward	Withdrawal	Deposit	Balance	Reason
			\$ 1,974.15	
Ch 388	\$ 62.07		\$ 1,912.08	Corrine _ Grad Exp
Ch 374	\$ 100.00		\$ 1,812.08	Jim sangster
			\$ 1,812.08	
fees	\$ 3.60		\$ 1,808.48	
			\$ 1,808.48	
Belfast School General Account Reconciliation				
Aug-16				
Balance Forward	Withdrawal	Deposit	Balance	Reason
			\$ 1,808.48	
Fees	\$ 2.50		\$ 1,805.98	
			\$ 1,805.98	